



Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 7th July, 2015, at the Honington & Sapiston Village Hall commencing at 7:30pm.

PRESENT:

Cllr. A Jones
Cllr. R Johnston
Cllr. D Reay
Cllr. M Rozier
Cllr. P Morgan

IN ATTENDANCE:

Mrs J O'Brien *Clerk*
Mr E Wortley
County Cllr. J Spicer

APOLOGIES:

Apologies were received from [REDACTED] (RFO), A Blenkiron

A new Councillor was co-opted. Cllr. Jones proposed that Peter Morgan be co-opted to the Parish Council; this was seconded by Cllr. Rozier. Peter Morgan accepted the position and completed the Acceptance of Office form.

FMPC60/15 DECLARATION OF INTEREST

There were no declarations of interest. .

Cllr. Morgan completed the Declaration of Interest form.

FMPC61/15 MINUTES OF PREVIOUS MEETING

The Minutes of the AGM held on 19th May, 2015 were approved and signed. Proposed by Cllr. Johnston, seconded by Cllr. Reay.

The Minutes of the meeting held on, 19th May, 2015 were approved and signed. Proposed by Cllr. Reay and seconded Cllr. Johnston.

FMPC62/15 ACTION UPDATES

- a) Road repairs – County Cllr Spicer reported that re-surfacing was due to commence this month, which will mean road closures. The cleaning of the pavements, sorting of drains etc should be completed at the same time.
- b) Notice Board replacement – Completed. Clerk to produce and put sign on old notice board to indicate its move. Two keys were provided for the notice board, the Clerk has one and Cllr. Jones has the other.
- c) Clerk's pay – This is still on-going. Clerk to continue invoicing until further notice.
- d) Bottle Bank – Clerk to report next meeting.
- e) Grit bins – Cllr Jones will order these this week, including shovels.
- f) Financial Regulations – to be approved at next meeting.
- g) Right of Way signs – both signs at The Pightle and Broom Hill are missing – Clerk to check with County Council on status of replacements.
- h) Hedge cutting invoices – No charge to be levied by Euston Estate.

FMPC63//15 FINANCIAL REPORT

The RFO reported there is a reserve of £2,570.32. this is £217.83 under budget at present. The Audit return was submitted on time, but no response had been received from the Auditor at time of meeting. Approval for payment sought for the following:

- i. Clerk's salary £155.03 - proposed Cllr. Jones and seconded by Cllr. Reay.
- ii. Meeting room Hire for last meeting and this meeting £36.00 – proposed Cllr. Reay, seconded by Cllr. Morgan.



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- iii. Green Team Thetford for cutting grass in Church yard £450.00 – proposed by Cllr. Jones, seconded by Cllr. Johnston.

The Financial Regulations will be discussed and approved at next meeting. The review of the Risk Assessment was reviewed – acceptance of this was proposed by Cllr. Reay and seconded by Cllr. Morgan. From the Action Plan the Clerk is to look into rebuilding costs for Lych Gate and replacement of village sign.

FMPC64/15 CHAIRMAN'S REPORT

The Chairman reported he had been invited by Euston Estate to visit the Estate to view the various projects that are happening or have been completed. A report on this will be given at next meeting. New 'kissing gates' have been installed at Broom Hill and across the fields towards Sapiston/Honington.

FMPC65/15 COUNTY COUNCILLOR'S REPORT

County Cllr. Spicer reported that she hoped to be holding a meeting in October to discuss highways etc further. The speeding issue within the Parish was still a concern and asked the Clerk if she could get any updates on speed checks through the village. Would also be ideal time to get Community speed watch to do more checks.

Cllr. Reay asked if 'rumble strips' may help with the speeding issue – response was that it was possible but would have to discuss further with Highways.

Cllr. Jones asked for clarification on how much County Cllr. Spicer was to donate towards the new grit bins – response was £250.00

FMPC66/15 BOROUGH COUNCILLORS REPORT

No report was available for this meeting.

FMPC67/15 RAF HONINGTON COMMUNITY DEVELOPMENT OFFICERS REPORT

No report was available for this meeting.

FMPC68/15 POLICE COMMUNITY SUPPORT OFFICERS REPORT

No report was available for this meeting.

FMPC69/15 COUNCILLORS REPORTS

Cllr. Johnston asked if there was any indication of when Anglian Water was going to erect new gate in Church Field – Clerk to check on this.

Cllr. Reay reported that he continued to attend the Barnham Village Hall Committee meetings and had recently helped with their litter pick.

FMPC70/15 LOCAL HISTORY RECORDERS REPORT

Edward Wortley reported that he had recently purchased a 90 year old postcard of the village that had come to light. Recent finds from detecting were with the Archaeology Dept. in Bury, this department will soon be moving the 'Community Hub' site in Hollow Road, Bury St Edmunds. The Church Tower needs to be cleaned of pigeon excrement and to be secured against birds roosting inside it. To enable this, the Yew trees (planted in 1887) all need to be removed, as does the redwood tree, the roots are undermining the Tower. The Bell supports need assessing.

FMPC71/15 MATTERS FOR DISCUSSION

The Acceptance of Standing orders. These were again discussed and Cllr. Reay proposed they be accepted, seconded by Cllr. Johnston.

FMPC72/15 CORRESPONDENCE

All correspondence received had been previously distributed by Clerk.

FMPC73/15 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL –

Community Speed Watch – the speed gun had been recently calibrated and a speed check should be carried out shortly, at present three people have been passed to carry out these checks in the village. Further discussion of this at next meeting.

Andrew Blenkiron asked (via email) if it was possible for the Council to provide 'dogs on



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leads' signs as there had been another recent attack on sheep in the fields by loose dog/dogs
– Clerk to follow up.

FMPC74/15 DATE OF NEXT MEETING

Date of next meeting to be held on Tues 8th September, 2015, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:

DATE:

Open Actions July 2015

ACTION	RESPONSIBILITY	TARGET DATE
Road Repairs	County Cllr Spicer	Next meeting
New Notice Board sign in old board	Clerk	asap
Rights of Way (Footpath) signs	Clerk	Next meeting
Grit bins and grit piles. Email details to Cllr. Spicer	Cllr Jones/ Clerk	Next meeting
Clerks PAYE	Cllr. Jones	Next meeting
Bottle bank supply and insurance	Clerk	Next meeting
Speeding Reports	Clerk	Next meeting
Check with Euston Estate what sort of signs they need, knowledge of Anglian Water fitting new gate to Church Field	Clerk	Asap
Rebuild/replacement costs for Lych Gate and Village sign	Clerk	Next meeting