



Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 11th July, 2017, at the Honington & Sapiston Village Hall commencing at 7:30pm.

PRESENT:

Cllr. A Jones
Cllr. R Johnston
Cllr. D Reay

IN ATTENDANCE:



E Wortley
A Blenkiron
Cllr. J Spicer

APOLOGIES:

Apologies were received from: Cllr. P. Morgan, Cllr. M. Rozier, Borough Cllr. A. Smith and Mrs J O'Brien.

FMPC57/17 DECLARATION OF INTEREST

There were no declarations of interest.

FMPC58/17 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting and the AGM held on 16th May, 2017 were approved and signed. Proposed by Cllr. Reay, seconded by Cllr. Jones.

FMPC59/17 ACTION UPDATES

- a) Site visit to discuss condition of pavement through village – Further to the discussions about maintenance of the pavements through the village, a letter had been received from a resident, Mr Youngman, who was concerned about the responsibility of cutting the grass verge between his property and the road. He further asked for clarification on Parish Council expenditure.

It was agreed that Cllr. Spicer would write to Mr Youngman explaining that the responsibility of cutting the grass verge belonged to the County Council. The clerk would write a letter explaining the breakdown of the expenditure of the Parish Council

- b) Village Assets – Cllr. Jones – ongoing.
c) Entry into 'The Link' – Clerk – no update
d) 'Welcome to the village' Leaflet – no update
e) Retro-fit data collectors for speed signs



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Cllr. Johnson reported that the cost of the data collectors that could be retrofitted onto the speed signs was £450 each. A discussion about the merits of buying the collectors ensued, the following points were noted:

- A further meeting should be held with all Parish Councillors present, to determine whether we should buy the data loggers.
- Cllr. Spicer stated that there may be a contribution from either her budget and/or from the borough available.
- f) Pop-up Bar and BBQ – no update
- g) Email to Cllr. Spicer re road shavings for potholes – sent and awaiting response.

FMPC60/17 FINANCIAL REPORT

A total grant of £961.61 had been received for transparency funding, and as this was in excess of the cost of the computer and software, the RFO asked what additional items the grant covered.

Cllr. Jones explained that the on-line questionnaire that was completed to claim back the money for the computer equipment also allowed for reimbursement of other items such as web hosting, and time spent creating the website. He stated that the specific details of the grant would be provided by the clerk.

The current reserve stands at £3,950.50 (including £600 from the transparency funding still to be detailed)

Cllr. Johnson reported that there was an outstanding payment for grass cutting due, but as yet no invoice had been sent to the Parish Council, and the contractor was not contactable.

The PCC had requested that control of grass cutting of the churchyard should lie with them, and had provided a detailed specification. It was agreed in principle that the Parish Council would fund up to the budgeted amount in the current financial year, after review of the relevant invoices.

Approval for payment sought for the following:

- i. Clerk's salary £155.03 – proposed Cllr. Reay, seconded Cllr. Johnston
- ii. H&SVH Meeting Room Hire for meeting £18.00 – proposed Cllr. Johnston, seconded by Cllr. Reay.

FMPC61/17 CHAIRMAN'S REPORT

The Chairman had nothing further to report



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FMPC62/17 COUNTY COUNCILLOR'S REPORT

Cllr Spicer had nothing further to report.

FMPC63/17 BOROUGH COUNCILLORS REPORT

Borough Cllr. Andrew Smith could not attend the meeting, but sent his report – see attached.

FMPC64/17 RAF HONINGTON COMMUNITY DEVELOPMENT OFFICERS REPORT

No report received.

FMPC65/17 POLICE COMMUNITY SUPPORT OFFICERS REPORT

No report had been received

FMPC66/17 COUNCILLORS REPORTS

Cllr. Reay reminded us of the Treasure Hunt arranged by Barnham Village Hall Committee on July 16th.

Cllr. Johnston had nothing further to report.

FMPC67/17 LOCAL HISTORY RECORDERS REPORT

Edward is involved with tracing the manorial ownership of Fakenham Magna from 1066 to the early 17th century. He will report back on his findings to the council.

FMPC68/17 MATTERS FOR DISCUSSION

Planning application DC/17/127//TCA was reviewed and there were no objections.

A letter had been received from Ixworth Patients Association asking for assistance. It was agreed a sum of £50 should be given to the charity, whose work benefits residents of the village. Proposed by Cllr. Reay, seconded by Cllr. Johnston.

FMPC69/17 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

None.

FMPC70/17 DATE OF NEXT MEETING

Date of next meeting to be held on Tuesday 12th September 2017, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:

DATE:

Open Actions July 2017



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ACTION	RESPONSIBILITY	TARGET DATE
Site visit to discuss condition of pavement through village	County Cllr. Spicer	As soon as can be arranged
Transparency funding	Clerk/Cllr. Jones	Next meeting
Village assets inspection – Oil village sign	Cllr. Jones	Next meeting
Entry into The Link about PC	Clerk	Next meeting
Leaflet of 'Welcome to the Village'	Clerk	Next meeting
Responses to K. Youngman letter	Cllr. Spicer Clerk	Next meeting