



Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 12th September, 2017, at the Honington & Sapiston Village Hall commencing at 7:30pm.

PRESENT:

Cllr. A Jones
Cllr. R Johnston
Cllr. D Reay
Cllr. M Rozier
Cllr. P Morgan

IN ATTENDANCE:

J O'Brien (*Clerk*)
E Wortley
A Blenkiron
Borough Cllr. A Smith

APOLOGIES:

Apologies were received from: [REDACTED] and County Cllr. J Spicer

FMPC72/17 DECLARATION OF INTEREST

There were no declarations of interest.

FMPC73/17 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting held on 11th July, and the EGM held on 1st August, 2017 were approved and signed. Proposed by Cllr. Reay, seconded by Cllr. Johnston.

FMPC74/17 ACTION UPDATES

- a) Site visit to discuss condition of pavement through village –
A meeting with Anthony Smith from Highways was held on day of meeting. Cllr. Jones, the Clerk, and County Cllr. J Spicer attended. A walk through the village produced 8 points of question to be investigated by Highways and reported back on. The use of piles of shavings to fill potholes would not be allowed. Hedge reduction/cutting may happen.
- b) Village Assets – Cllr. Jones – ongoing.
- c) Entry into 'The Link' – Clerk – completed. This should also be updated each month with contact details used. Clerk asked to find out how 'The Link' is funded, the running costs, and the price for advertising in it. Cllr. Johnston proposed that a donation should be made to help fund printing costs. This will be decided at next meeting.
- d) 'Welcome to the village' Leaflet – ongoing. Clerk is to meet with E Wortley to obtain more history.
- e) Transparency Funding – more money had been received than just the cost of new laptop – The Clerk provided a copy of the funding application to show figure of £961.61 which covered set up costs and running costs. Clerk to send copy to Cllr. Jones and [REDACTED]
- f) Response to K Youngman letter – completed.

FMPC75/17 FINANCIAL REPORT

RFO had heard from the Auditors and no issues were raised. Nor further report was available. Approval for payment sought for the following:

- i. Clerk's salary £156.96 – proposed Cllr. Reay, seconded Cllr. Johnston, seconded Cllr. Morgan.
- ii. H&SVH Meeting Room Hire for meeting £18.00 – proposed Cllr. Reay, seconded by Cllr. Morgan.



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FMPC76/17 CHAIRMAN'S REPORT

The Chairman had nothing further to report

FMPC77/17 COUNTY COUNCILLOR'S REPORT

The Clerk read out a report sent from County Cllr. J Spicer. This will be discussed further at next meeting.

FMPC78/17 BOROUGH COUNCILLORS REPORT

Borough Cllr. Andrew Smith reported on the Town Centre Master Plan – consultation on this is now over. It is hoped that a new multi-storey Car Park will be built. Westgate traffic improvement cost £800,000. It has been proposed that St Edmundsbury and Forest Heath should merge to form one Council. If this is accepted it will be in place for the 2019 elections. The WSHO planned near the sugar beet factory didn't get through the first phase of planning due to safety issues, it will be discussed again on 24th September. Borough Cllr. Smith has small amount that he could donate towards the cost of the VAS retro-data collectors.

FMPC79/17 POLICE COMMUNITY SUPPORT OFFICERS REPORT

No report had been received, but the Clerk was able to report that nothing had been reported in Fakenham Magna since last meeting, however, the phone box in Euston had been stolen.

FMPC80/17 COUNCILLORS REPORTS

Cllr. Reay apologised but he had been unable to attend the last Barnham Village Hall committee meeting.

Cllr. Johnston reported that dead pigeons had been found in the Churchyard, this has been reported to the Police who are taking the incident very seriously and will be investigating further. Cllr. Morgan wished to remind everybody to keep eyes open to help stop burglaries with days drawing in. The situation of the Neighbourhood Watch will be discussed at next meeting.

FMPC81/17 LOCAL HISTORY RECORDERS REPORT

Copies of 'The Link' are now with the Records Office in Bury St Edmunds. Archaeologists have been working in the gravel pit and Edward will report back further on this at next meeting.

FMPC82/17 MATTERS FOR DISCUSSION

Planning application DC/17/1713//FUL was reviewed and only question raised was whether the lighting would be fixed or mobile.

The annual inspection of Village Assets has been completed. The Village sign still needs to be cleaned and re-oiled, the grit bin on Broom Hill appears to have been damaged – Cllr. Jones will check this, and the Lych Gate is alright.

The Clerk had received a letter from AON concerning a review of Insurance – not necessary this year as still in contracted 5year policy. The current years Insurance renewal is due before the next meeting and it was proposed by Cllr. Jones, and seconded by Cllr. Johnston that this should be paid on receipt of renewal from CAS.

The Fidelity Guarantee Check – all ok.

Retro-data collectors for speed signs – technical queries raised previously:

- Are they solar powered? Yes
- What is the battery life? Up to 10 years and no servicing required
- Does data collected need changing once in spreadsheet? No, data is as it is
- A summary sheet will show all data needed

Cllr. Jones expressed concern as to how the data will be used and will it make a difference to speeding?

In summary, the Parish Council will need to spend £500.00 to purchase and will need to ensure that the data is used appropriately.

Cllr. Reay proposed that the retro-data collectors be purchased, this was agreed by unanimous vote.



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FMPC83/17 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

None.

FMPC84/17 DATE OF NEXT MEETING

Date of next meeting to be held on Tuesday 14th November, 2017, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:

DATE:

Open Actions September 2017

ACTION	RESPONSIBILITY	TARGET DATE
Report on site visit to discuss condition of pavement through village	County Cllr. Spicer	Next Meeting
Transparency funding	Clerk/Cllr. Jones	Next meeting
Village assets - Oil village sign, check and report on damage to grit bin on Broom Hill	Cllr. Jones	Next meeting
How is 'The Link' funded, what are running costs	Clerk	Next meeting
Leaflet of 'Welcome to the Village'	Clerk	Next meeting
Order supply of two retro-data collectors for speed signs	Cllr. Johnston	Next meeting