



# Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 10<sup>th</sup> July, 2018 at the Honington & Sapiston Village Hall commencing at 7:30pm.

## **PRESENT:**

Cllr. A Jones  
Cllr. R Johnston  
Cllr. D Reay  
Cllr. M Rozier

## **IN ATTENDANCE:**

J O'Brien (*Clerk*)  
Borough Cllr. A Smith

## **APOLOGIES:**

Apologies were received from: Cllr. P Morgan, County Cllr. J Spicer and E Wortley

## **FMPC57/18 DECLARATION OF INTEREST**

There were no declarations of interest.

## **FMPC58/18 MINUTES OF PREVIOUS MEETING**

The Minutes of the AGM of the Parish Council meeting held on 8<sup>th</sup> May 2018 after amendment of typing error were approved and signed. Proposed by Cllr. Rozier, seconded by Cllr. Reay.

The Minutes of the Parish Council meeting held on 8<sup>th</sup> May, 2018, were approved and signed. Proposed by Cllr. Jones, seconded by Cllr. Rozier.

## **FMPC59/18 ACTION UPDATES**

- a) Village Assets – Cllr. Jones – Completed but noticed new bolts needed to stabilise or a new post may be needed – Cllr. Johnston and Cllr. Rozier will check and Clerk to check into prices for re-paint of sign.
- b) 'Welcome to the village' Leaflet – Clerk produced for approval – amend picture of village sign and reposition on page then circulate to all Councillors.
- c) Check on supplier of 30mph stickers for bins – Cllr. Rozier reports this is still ongoing.
- d) Neighbourhood Watch – ongoing. Contact to be made with new resident in village who expressed wish to be involved with village – Cllr Morgan to be asked to make this enquiry of new resident.
- e) Risk Assessments – inform Insurance Co to add VAS signs to policy – Clerk – completed. Requirements of cover to be emailed to Cllr. Jones and Clerk to contact Borough for signs for the road indicating litter pickers at work.
- f) Contact Lakenheath PC for details on moving of speed sign – Cllr. Reay reported this was for housing development reason.
- g) Dog fouling bins – Clerk reported costs and as alternative produced signs which can be added to public bins in village. Clerk to put these signs up.

## **FMPC60/18 FINANCIAL REPORT**

No report was available for this meeting.

- i. Clerks salary - £166.87 - proposed Cllr. Johnston, seconded Cllr. Rozier
- ii. CAS – Insurance Policy for VAS signs £47.47 – proposed Cllr. Jones, seconded Cllr. Johnston



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- iii. H&SVH Meeting Room Hire for meeting £18.00 – proposed Cllr. Jones, seconded by Cllr. Johnston.

## **FMPC61/18 CHAIRMAN'S REPORT**

The Chairman reported he had checked the grit bins and found the one at Pump Green is full but the one on Broom Hill is ¼ full of grit and water. Clerk check if this should be filled now or wait till programme starts.

## **FMPC62/18 COUNTY COUNCILLOR'S REPORT**

Cllr. Spicer was unable to attend but sent a summary of the new school transport Policy. Copy of this to be emailed to all Councillors.

## **FMPC63/18 BOROUGH COUNCILLORS REPORT**

The plan for Bardwell Ward to remain as is by the Boundary Commission is good news and Borough Cllr. Smith urged the Parish Council to write to back up and support this proposal. Cllr. Jones will write on behalf of the Parish Council. WSOH – work has begun and completion is expected for August 2019.

## **FMPC64/18 POLICE COMMUNITY SUPPORT OFFICERS REPORT**

No report had been received, but the Clerk was able to report that one theft of a bicycle was reported in May 2018 in Fakenham Magna - no suspects had been identified. Several crimes had been reported in nearby villages.

## **FMPC65/18 COUNCILLORS REPORTS**

Cllr. Reay is concerned that use of the Church field in full is depleting due to incursion of weeds and rough grass which is not being cut even though the PC pays towards this. Cllr. Rozier will have a go at cutting round edges.

Cllr. Johnston has again downloaded data from the VAS signs from 30/06/2018 and will do a summary and send to all. The road signs and lines on Bardwell Road/Coney Weston junction are faded and becoming dangerous.

## **FMPC66/18 LOCAL HISTORY RECORDERS REPORT**

Edward Wortley was unable to make the meeting but sent a report which was read out by the Clerk. Edward had spent time in the record office working on Lords of the Manor for Fakenham Magna and Parva from the 11<sup>th</sup> Century until the dissolution. This has resulted in some fascinating facts of our village past.

## **FMPC67/18 MATTERS FOR DISCUSSION**

Clerks phone line expense was deferred to the next meeting. GDPR – working towards compliance will be undertaken by Cllr. Jones and the Clerk and Policies etc will need to be approved at next meeting, the Clerk can now be the DPO. The Planning Application received concerning a new build in the village was discussed and vote taken – Against proposal 3 For proposal 1 and 1 abstained.

Clerk was asked to check 'Vision 31' and report status of the village as an infill village.

## **FMPC68/18 CORRESPONDENCE**

All correspondence had been circulated to Councillors prior to the meeting.

## **FMPC69/18 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

There were no matters to be brought to the attention of the Council.

## **FMPC70/18 DATE OF NEXT MEETING**

Date of next meeting to be held on Tuesday 11<sup>th</sup> September 2018, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.



# Fakenham Magna Parish Council

CHAIRMAN:

DATE:

## Open Actions July 2018

ACTION	RESPONSIBILITY	TARGET DATE
Village assets – check condition of post bolts. Check on prices for re-paint	Cllrs. Johnston and Rozier Clerk	Next meeting
Leaflet of 'Welcome to the Village'	Clerk	asap
Check on supplier of 30mph stickers for bins and order as FMPC46/18c	Cllr. Rozier	Next meeting
NHW – Contact Mr McArdle for status update Contact new resident for interest in this	Clerk Cllr. Morgan	Next meeting
Contact Borough Council for road signs for litter picks	Clerk	Next meeting
Dog Fouling Bins – put signs on public bins	Clerk	Next meeting
Church Field – cut round edges	Cllr. Rozier	Next meeting
GDPR – work to wards compliance and develop new Policy for approval at next meeting	Cllr. Jones and Clerk	Next meeting
Check Status of village in 'Vision 31'	Clerk	asap