



Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 13th March, 2018 at the Honington & Sapiston Village Hall commencing at 7:30pm.

PRESENT:

Cllr. A Jones
Cllr. R Johnston
Cllr. D Reay
Cllr. P Morgan

IN ATTENDANCE:

J O'Brien (*Clerk*)
D Collier (*RFO*)
E Wortley
Borough Cllr. A Smith
County Cllr. J Spicer

APOLOGIES:

Apologies were received from: Cllr. M Rozier and A Blenkiron

FMPC15/18 DECLARATION OF INTEREST

There were no declarations of interest.

FMPC16/18 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting held on 23rd January, 2018, were approved and signed. Proposed by Cllr. Jones, seconded by Cllr. Morgan.

FMPC17/18 ACTION UPDATES

- a) Hedge cutting along pavement between Chalk Farm and the Church - Completed
- b) Village Assets – Cllr. Jones – ongoing till better weather.
- c) 'Welcome to the village' Leaflet – ongoing.
- d) Contact Honington and Sapiston PC about costs of 30mph signs – £80 for 100, £145 for 250 – Clerk to contact Bardwell, Honington & Sapiston, and Barnham PCs to see if they require more and order appropriate number required proposed by Cllr. Johnston, seconded Cllr. Reay.
- e) Neighbourhood Watch – joint meeting and viability of SNWA – Clerk reported SALC confirms this is a viable organisation and know of no other service to use. Clerk now requested to contact Mr I McArdle to confirm status of NHW in village and then to let Chairman know.
- f) Risk Assessments – Check ownership of VAS signs and Insurance Status – Clerk reports the signs are deemed to belong to the PC by Suffolk County Council, the signs can be covered by Insurance. They have now been added to the Asset Register. Clerk to add to insurance.
- g) Replacement cost of Laptop used by Clerk – like for like would at present be £129.99 to £299.99, a leased laptop would cost approx. £4.12 per week – decision made to simply replace when needed. The laptop has now been listed on the Asset Register – Completed
- h) Revised Risk Assessment Action Plan – this is now completed and will be circulated by Cllr. Jones - Completed



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- i) Dog fouling bins – Cllr. Reay suggests that four may be required in total, one at bottom of Broom Hill, one at Pump Green, one Church Field gateway and one by the bungalows at Park Ride. Q1 Is there a problem with dog fouling in the village? A. No real problem as owners seem to clean up and take away Q2 Are these bins really needed? A. Probably not if no problem Q3 Who and how often emptied? A. The Borough Council weekly if needed. – Clerk to contact Borough Council again to see if any charge for the four bins.

FMPC18/18 FINANCIAL REPORT

RFO reported currently expenditure is £805.54 over budget but that the reserves are £3,316.61.

Approval for payment sought for the following:

- i. Clerk's salary £156.96 – proposed Cllr. Jones, seconded Cllr. Reay
- ii. H&SVH Meeting Room Hire for meeting £18.00 – proposed Cllr. Jones, seconded by Cllr. Reay.
- iii. Clerk – Broadband usage for year £216.00 – proposed Cllr. Jones, seconded Cllr. Johnston

FMPC19/18 CHAIRMAN'S REPORT

The Chairman reported a successful 'Litter Pick' on 10th March. Most areas in village not too bad, indeed quite tidy. Clerk to request Waste Management to remove litter bags from Broom Hill, this includes some old children's furniture removed near Fakenham Bridge. Chairman thanks all who took part.

FMPC20/18 COUNTY COUNCILLOR'S REPORT

Cllr. Spicer reported that the schools transport consultation is now finished and there was a good response against the proposals. A survey of use of mobile libraries is underway as the vehicles need replacing. Roads – due to the recent bad weather there is now a backlog of repairs. The County Council is considering borrowing £21m to carry out essential maintenance and re-surfacing a third of roads in Suffolk.

FMPC21/18 BOROUGH COUNCILLORS REPORT

Borough Cllr. Andrew Smith reported that Electoral boundary changes were being proposed and that Barnham and Honington & Sapiston Parishes were most affected. Cllr. Smith is preparing a document which he will circulate opposing these changes, any support this PC can offer to this opposition would be very helpful as it is not in the best interests of the local people. A consultation is available to complete and Clerk will circulate this to Councillors.

FMPC22/18 POLICE COMMUNITY SUPPORT OFFICERS REPORT

No report had been received, but the Clerk was able to report that one vehicle crime was reported in January 2018, it has been investigated but no further action is being taken at this time.

FMPC23/18 COUNCILLORS REPORTS

Councillor Johnston reported that he and Cllr. Morgan had downloaded the first data capture report from the VAS signs (copy attached to these Minutes). The highest recorded speed was at 06:15 one morning at 80mph, entering from Euston and 65mph from Honington side at 03:20 on another morning. Cllr. Jones raised the question "what use will be made of the data?" Cllr. Johnston says further analysis of the results and possibly report to Police any hotspots. Cllr. Morgan wished to state that the potholes on the Bardwell Road are getting worse – Clerk advised that anyone can report the potholes and should do so. Cllr. Morgan also noted that fly-tipping seems to be on the increase, again along the Bardwell Road, and that he does not feel dog fouling is a problem in the village.



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Cllr. Reay will be attending the next Barnham Village Hall Committee meeting next week. He also highly recommends people attend the 'Daffodil Teas' which that village puts on. Cllr. Reay also reported he was hoping to use his brush cutter in Church Field around the edges to enable cutting of the field to be easier. Would like a discussion at next meeting about holding an event for the village later this year.

FMPC24/18 LOCAL HISTORY RECORDERS REPORT

Edward Wortley reported that since last meeting he has obtained two more Post Cards pre-1910. The Knit & Natter group are busy knitting poppies to be placed on a cross outside the Church in preparation for Remembrance in November.

FMPC25/18 MATTERS FOR DISCUSSION

There were no matters for discussion.

FMPC26/18 CORRESPONDENCE

All correspondence has been circulated prior to meeting.

FMPC27/18 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

Clerk advised that between 20th and 22nd March the road through Euston will be closed from 7:00pm until 8:00am.

FMPC28/18 DATE OF NEXT MEETING

Date of next meeting to be held on Tuesday 8th May 2018, this will include the AGM commencing at 7:00pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:

DATE:

Open Actions March 2018

ACTION	RESPONSIBILITY	TARGET DATE
Village assets - Oil village sign	Cllr. Jones	Next meeting
Leaflet of 'Welcome to the Village'	Clerk	Next meeting
Contact Honington & Sapiston, Barnham, and Bardwell PCs – need for more 30mph stickers	Clerk	Next meeting
NHW – Contact Mr McArdle for status update	Clerk	Next meeting
Risk Assessment – inform Insurance Co to add VAS signs to policy	Clerk	Next meeting
Dog Fouling Bins – contact for price etc	Clerk	Next meeting