



Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 8th May, 2018 at the Honington & Sapiston Village Hall commencing at 8:00pm.

PRESENT:

Cllr. A Jones
Cllr. D Reay
Cllr. M Rozier
Cllr. P Morgan

IN ATTENDANCE:

J O'Brien (*Clerk*)

E Wortley
County Cllr. J Spicer

APOLOGIES:

Apologies were received from: Cllr. R Johnston and Borough Cllr. A Smith

FMPC44/18 DECLARATION OF INTEREST

There were no declarations of interest.

FMPC45/18 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting held on 13th March, 2018, were approved and signed. Proposed by Cllr. Rozier, seconded by Cllr. Morgan.

FMPC46/18 ACTION UPDATES

- a) Village Assets – Cllr. Jones – ongoing, should be complete by next meeting.
- b) 'Welcome to the village' Leaflet – ongoing.
- c) Clerk had contacted Bardwell, Honington & Sapiston, and Barnham PCs to see if they required signs – H&S indicated yes and were prepared to pay for any this council had left over. The Clerk had not ordered these stickers as the cost had risen considerably since last meeting. Cllr. Rozier will source from another supplier and it was proposed by Cllr. Reay that if cost was less than £200, Cllr. Rozier should order them, this was seconded by Cllr. Morgan.
- d) Neighbourhood Watch – ongoing.
- e) Risk Assessments – inform Insurance Co to add VAS signs to policy – Clerk - ongoing
- f) Dog fouling bins – Clerk to contact Borough Council again to see if any charge for the four bins. Ongoing, email sent awaiting response.

FMPC47/18 FINANCIAL REPORT

RFO reported the Council is on budget for the year and that the reserves are £3,633.67. Approval needed to increase Clerks salary as per national guidelines to £9.34/hr proposed by Cllr. Jones, seconded by Cllr. Reay.

- i. Clerks salary - £166.87 - proposed Cllr. Morgan, seconded Cllr. Rozier
- ii. Clerks membership of SLCC/ALCC - £71.00 – proposed Cllr. Jones, seconded Cllr. Reay
- iii. Clerks expenses - £37.49 – proposed Cllr. Jones, seconded Cllr. Reay
- iv. H&SVH Meeting Room Hire for meeting £18.00 – proposed Cllr. Jones, seconded by Cllr. Reay.
- v. PC's Membership of SALC – 136.00 – proposed Cllr. Rozier, seconded Cllr. Morgan



Fakenham Magna Parish Council

FMPC48/18 CHAIRMAN'S REPORT

The Chairman had nothing further to report than made at AGM.

FMPC49/18 COUNTY COUNCILLOR'S REPORT

Cllr. Spicer asked about the grit bins and how full/empty they were – Cllr. Jones to check and report back.

FMPC50/18 BOROUGH COUNCILLORS REPORT

No report was available.

FMPC51/18 POLICE COMMUNITY SUPPORT OFFICERS REPORT

No report had been received, but the Clerk was able to report that one burglary crime was reported in March 2018, it has been investigated but no further action is being taken at this time.

FMPC52/18 COUNCILLORS REPORTS

Cllr. Morgan had downloaded the second data capture report from the VAS signs still shows high speeds through the village. A full report will be circulated. A new resident has moved into Pump Cottage and has indicated they are keen to be involved with the village.

Cllr. Johnston had sent an email and had been in contact with Ken Ruston the Safer Neighbourhood team co-ordinator about supplying the data to the Police to try and get more coverage from the Camera Van/Police Patrol Speed check but was informed that (for legal and procedural reasons) the data cannot be used directly for this purpose. However, it can be used to highlight a situation that would then trigger the Police own data capture system which would then determine if more attention from the camera team would be justified. He was very supportive.

Cllr. Rozier reported he is repairing the bench from the Church yard.

Cllr. Reay has been brush-cutting the Church Field to get back the full use of the field. Also, is disappointed to note that the pavements are becoming overgrown again with nettles and brambles – Cllr. Rozier volunteered to use a strimmer to clear the pavement. Cllr. Reay also reported that Lakenheath village had recently had a speed limit sign moved and Clerk is now asked to contact the Lakenheath PC Clerk to determine reason and process.

The Clerk was also asked to check on Insurance for persons taking part in litter picks and general tidy ups round village.

FMPC52/18 LOCAL HISTORY RECORDERS REPORT

Edward Wortley reported that since last meeting he has obtained documents pertaining to the village dating from the 19th Century.

FMPC53/18 MATTERS FOR DISCUSSION

Clerks phone line expense was deferred to the next meeting.

FMPC54/18 CORRESPONDENCE

A poster (now on noticeboard) and booklet had been received by the Clerk for the Suffolk Walking Festival from 12th May to 3rd June 2018.

FMPC55/18 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

Clerk again advised of the legal requirement to become compliant to the new General Data Protection Regulation (GDPR) which comes into law on 25th May 2018 and that she will be working towards this on behalf of the Council. It also now seems more likely that the Clerk will be able to be the Data Protection Officer.

FMPC56/18 DATE OF NEXT MEETING

Date of next meeting to be held on Tuesday 10th July 2018, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:



Fakenham Magna Parish Council

DATE:

Open Actions May 2018

ACTION	RESPONSIBILITY	TARGET DATE
Village assets - Oil village sign	Cllr. Jones	Next meeting
Leaflet of 'Welcome to the Village'	Clerk	Next meeting
Check on supplier of 30mph stickers for bins and order as FMPC46/18c	Cllr. Rozier	Next meeting
NHW – Contact Mr McArdle for status update	Clerk	Next meeting
Risk Assessment – inform Insurance Co to add VAS signs to policy and check on cover for litter picks and general tidy ups round village	Clerk	Next meeting
Dog Fouling Bins – contact for price etc	Clerk	Next meeting
Contact Lakenheath PC for details on moving of speed sign	Clerk	Next meeting