



Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 13th November, 2018 at the Honington & Sapiston Village Hall commencing at 7:30pm.

PRESENT:

Cllr. A Jones
Cllr. D Reay
Cllr. P Morgan

IN ATTENDANCE:

J O'Brien (*Clerk*)
County Cllr. J Spicer
Borough Cllr. A Smith
RFO
E Wortley

APOLOGIES:

Apologies were received from: Cllr. R Johnston and Cllr. M Rozier

FMPC84/18 DECLARATION OF INTEREST

There were no declarations of interest.

FMPC85/18 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting held on 11th September, 2018, were approved and signed. Proposed by Cllr. Reay, seconded by Cllr. Jones.

FMPC86/18 ACTION UPDATES

- a) Village Assets – Clerk had received one quote from original suppliers, cost of refurbishment almost as high as new sign – Clerk to now obtain two further quotes and to check archives for 1991.
- b) 'Welcome to the village' Leaflet – Ongoing, Cllr. Jones will add letter of explanation and ask for it to be distributed with 'The Link'.
- c) 30mph stickers for bins – ordered awaiting delivery
- d) Neighbourhood Watch – Ongoing
- e) Contact Highways re: road signs for litter picking – Clerk received response from Borough Highways – not something they provide. Clerk obtained designs and prices – two needed was agreed – Cllr. Morgan proposed purchasing two at £30 each this was seconded by Cllr. Reay – Clerk will order.
- f) Dog fouling Flyers on bins – Clerk - ongoing, they will be in place by next meeting.
- g) Church Field – cut round edges – Complete
- h) GDPR – Notices are on website and issued to Councillors. Policy template still being developed by SALC, once available will develop own. Parish Council now registered with ICO.
- i) Letter concerning speeding – Complete
- j) Letter concerning hedges and pavements – Complete
- k) VAS data download – ongoing
- l) SALC 'Local Councillor' subscription will not be charged for.
- m) Meet the new Leader and deputy of Suffolk County Council – main thing from meeting is that the Council needs help from Parishes to do minor repairs/maintenance.



Fakenham Magna Parish Council

FMPC87/18 Financial Report

RFO reported the Parish Council was currently £154.47 over budget for year with £3,479.33 in reserve.

The Budget was presented to the Council as attached (hard copy) and it was proposed acceptance of this with amendments by Cllr. Morgan, seconded by Cllr. Reay.

The following payments were considered:

- i. Clerks salary - £168.12 - proposed Cllr. Reay, seconded Cllr. Morgan
- ii. Clerks expenses £7.50 – proposed Cllr. Jones, seconded Cllr. Morgan
- iii. H&SVH Meeting Room Hire for meeting £21.00 – proposed Cllr. Morgan, seconded by Cllr. Jones
- iv. Euston Farms – Church Field £100.00 – proposed Cllr. Reay, seconded by Cllr. Morgan
- v. Multisigns Ltd – 30 mph stickers £180.00 – proposed by Cllr. Morgan, seconded by Cllr. Reay.
- vi. CAS – web hosting £60.00 proposed by Cllr. Jones, seconded by Cllr. Morgan
- vii. Church of St Peter – grass cutting £1,210.00 – proposed by Cllr. Morgan, seconded by Cllr. Jones
- viii. Southco – new lock for noticeboard £27.61 – proposed Cllr. Morgan, seconded by Cllr. Jones.

FMPC88/18 CHAIRMAN'S REPORT

The Chairman had nothing to report.

FMPC89/18 COUNTY COUNCILLOR'S REPORT

Cllr. Spicer has seen the data capture reports on speeding in village and was shocked.

Charlie Mitson is now in charge to help with schemes to reduce speeding. Cllr. Spicer will obtain dates for a meeting to discuss with Charlie Mitson, Cllrs. Jones, Johnston and Reay.

Pavement and drain clearing has been completed but there is still a problem with standing water throughout village – Clerk to report online again and include issue outside Lomberhey.

FMPC90/18 BOROUGH COUNCILLORS REPORT

Cllr. Smith was pleased to report that Bardwell Ward will remain as is with no changes following completion of Boundary Review.

FMPC91/18 POLICE COMMUNITY SUPPORT OFFICERS REPORT

No report had been received, but the Clerk was confirmed there was nothing to report.

FMPC92/18 COUNCILLORS REPORTS

Cllr. Reay was attending Barnham Village Hall Committee meetings when able.

Cllr. Morgan reported that a notice showing new post by BT at Pump Green Cottage. Clerk will check if further details available for this

FMPC93/18 LOCAL HISTORY RECORDERS REPORT

Edward Wortley reported that he had just given one talk to local group on the history of village since last meeting. Many archaeological finds still with Archaeology Dept. waiting for dating etc.

FMPC94/18 MATTERS FOR DISCUSSION

Clerks phone line expense was deferred to the next meeting.

Standing Orders was deferred to the next meeting.



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FMPC95/18 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

All correspondence had been circulated to Councillors prior to the meeting.

FMPC96/18 DATE OF NEXT MEETING

Date of next meeting to be held on Tuesday 8th January 2019, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:

DATE:

Open Actions November 2018

ACTION	RESPONSIBILITY	TARGET DATE
Village sign – Obtain 2 quotes on prices for re-paint and supply of new post – check archives for 1991	Clerk	Next meeting
Leaflet of 'Welcome to the Village' – print, write letter of explanation and distribute	Cllr. Jones	asap
30mph stickers for bins – collect	Clerk	Next meeting
NHW – Contact new resident for interest in this	Cllr. Morgan	Next meeting
Litter picking signs -order and purchase	Clerk	Next meeting
Dog Fouling Flyers – put signs on public bins	Clerk	Next meeting
GDPR – work towards compliance and develop new Policy for approval at next meeting	Cllr. Jones / Clerk	Next meeting
Data capture download	Cllr. Jones/Cllr. Morgan	asap
Report problems with standing water throughout village	Clerk	asap
Check with BT on details for new post at Pump Green Cottage	Clerk	asap