

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: Fakenham Magna Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role): Responsible Financial Officer

Date: 19/04/2022

	£	£
Balance per bank statements as at 31 at 31/03/22		
Community Account	4,827.3	
Business Premium Account	215.1	
[add more accounts if necessary]		
	5,042.4	
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31 at 31/03/22		
100531	(50.46)	
100537	(30.00)	
[add more lines if necessary]		
	(80.46)	
Add: any un-banked cash as at 31/3/xx /22		
	-	
	-	
Net balances as at 31/3/22 (Box 8)		4,961.9