



# Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 10<sup>th</sup> March 2020, at the Honington & Sapiston Village Hall commencing at 7:30pm.

## **PRESENT:**

Cllr. A Jones  
Cllr. R Johnston  
Cllr. D Reay

## **IN ATTENDANCE:**

J O'Brien (*Clerk*)  
RFO  
District Cllr. A Smith  
E Wortley

## **APOLOGIES:**

Apologies were received from: Cllr. M Rozier, County Cllr. J Spicer, A Blenkiron – Euston Estate, RAF Liaison Sqn Ldr M Fixter

## **FMPC14/20 DECLARATION OF INTEREST**

There were no declarations of interest.

## **FMPC15/20 MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting held on 14<sup>th</sup> January 2020, were approved and signed.  
Proposed by Cllr. Johnston, seconded by Cllr. Reay.

## **FMPC16/20 ACTION UPDATES**

- a) Village Sign replacement – Cllr. Reay had received feedback from some of the residents following entry in The Link, some have expressed concern about replacing the sign as they like it. The leaflets produced already will be circulated and any objections to renewal taken into account before progressing this further.
- b) Village Gateways painting – Decision needed on two quotes received, vote was 2-1 for the lesser quote. Cllr Johnston will let them know and letter will be sent to County Cllr. Spicer requesting the grant she had previously offered.
- c) Defibrillator – This is ongoing – Clerk is in currently completing the application process to de-list the telephone box.
- d) GDPR – please see Chairman's Report (FMPC18/20)
- e) Pavement clearance etc – Cllr. Spicer's report below (FMPC20/20)

## **FMPC17/20 Financial Report**

RFO reported the Parish Council was currently £34.17 below budget for year with £3,349.74 in reserve.

The following payments were considered:

- i. Clerks salary - £169.35 - proposed Cllr. Johnston, seconded Cllr. Reay.
- ii. SALC for Clerks GDPR course – proposed Cllr. Reay, seconded Cllr. Johnston.
- iii. H&SVH Meeting Room Hire for meeting £21.00 – proposed Cllr. Johnston, seconded by Cllr. Reay

## **FMPC18/20 CHAIRMAN'S REPORT**

The Chairman reported on speed data for previous two months, traffic volume is up which creates more people speeding. A copy of the report will be sent to the Police by Clerk.

GDPR Privacy Policy is ongoing but will be ready for next meeting.

Clerk was asked to report two cases of littering to Waste Management at West Suffolk Council and report two footpath signs broken to Rights of Way to Suffolk County Council.



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Financial Risk Review was again due for review and has been completed, signatories for bank account needs updating. Proposed acceptance as appropriate steps taken by Cllr. Johnston and seconded by Cllr. Jones.

The annual Litter Pick had to be cancelled due to Storm Jorge a new date proposed for 28<sup>th</sup> March, 2020. This will be subject to guidance from the Government on COVID-19.

## **FMPC19/20 COUNCILLOR'S REPORTS**

Cllr. Johnston proposed another organised walk with Edward and BTO possibly at Knettishall Heath in May (COVID-19 restrictions allowing).

Cllr. Reay still concerned about pavements and a branch overhanging the pavement near Chalk Farm. The tops of willow trees at Chalk Farm are also interfering with power lines, Clerk will report to Power Network. Tree roots are now having the effect of raising pavements causing trip hazards. Are the hedges due to be cut by Euston Estate – clerk to check.

Cllr Jones has been considering ways to get maintenance in the village completed and suggested maybe once a month a group of residents, much like for litter picks, could do one project at a time.

## **FMPC20/20 COUNTY COUNCILLOR'S REPORT**

Cllr. Spicer asked (in report sent and read by the Clerk) who cut the hedge? Cllr. Spicer is still chasing for information of when repairs to the Fakenham Bridge were to be carried out. The repairs to pavement round bend by Old Rectory not yet done but hopefully will be shortly.

The Boundary Commission – no further news about changes to Blackbourn Division but will keep the PC informed.

Full report attached to Minutes book.

## **FMPC21/20 DISTRICT COUNCILLORS REPORT**

Cllr. Smith reported the introduction of Civil Parking Enforcement (traffic wardens) has now started training, with CPE starting in earnest in April. Council Tax will be harmonised across West Suffolk Council over four years, bringing the former Forest Heath in line with former St Edmundsbury.

Was pleased to say had reported concerns for ladies working in the Church during elections and that the matter was being investigated and would be actioned.

A full copy of this report included in the Minutes book.

## **FMPC22/20 CLERKS REPORT**

The Clerk reported that no reported crime had been registered since the last meeting according to the Suffolk Police website. She had also received a report from RAF Honington which was read out – there will be a change in format for this year's Families Day, it will be more of a village fete on the sports field outside the wire, this may mean no flying demonstrations, and will be open to very local residents/villages only. A full copy of this report included in the Minutes book.

Clerk attended a GDPR course at SALC and can report the Council is completing this process correctly.

## **FMPC23/20 LOCAL HISTORY RECORDERS REPORT**

Edward Wortley fully happy to complete another walk with BTO, he has six talks booked already for this year together with his work at Euston Hall on their open days he will be kept very busy. There have been no new archaeological finds or postcards to report but he continues to deposit records etc to the Records Office, Raingate Street, Bury St Edmunds, they also have storage facilities at West Stow.



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## FMPC24/20 MATTERS FOR DISCUSSION

Land adjacent to bungalows is still an ongoing matter as Clerk unable at present to track the owners to request they tidy it up.

## FMPC25/20 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

All correspondence had already been circulated to Councillors.

Date of next meeting to include the AGM to be held on Tuesday 19<sup>th</sup> May 2020, commencing at 7:30pm, at Honington & Sapiston Village Hall, in the committee room.

CHAIRMAN:

DATE:

## Open Actions March 2020

ACTION	RESPONSIBILITY	TARGET DATE
Village sign replacement – flyer for ideas – print and distribute	Cllr. Reay Clerk	asap
Village Gateways – letter to Cllr Spicer requesting grant	Clerk	Asap
Confirm with contractor	Cllr Johnston	31 <sup>st</sup> March 2020
Speed report to Suffolk Police	Clerk	asap
Defibrillator – complete de-list application	Clerk	asap
COVID-19 SALC update to Cllrs.	Clerk	As received
GDPR Policy Statement – amend and circulate for discussion at next meeting	Cllr. Jones	Next meeting
Litter Pick flyer – re-issue	Cllr Jones	asap
Report to SCC broken footpath signs	Clerk	asap
Report to WSC fly-tipping at Broom Hill and Clint Hill	Clerk	asap
Land between bungalows and The Old Rectory – contact owners	Clerk	31/03/2020
Report trees in power lines	Clerk	asap
Check if hedges to be cut by Estate	Clerk	asap