



# Fakenham Magna Parish Council

MINUTES of the Meeting held on Tuesday 9<sup>th</sup> March, 2021, via Zoom online meeting platform commencing at 7:30pm.

## **PRESENT:**

Cllr. A Jones  
Cllr. R Johnston  
Cllr. D Reay  
Cllr. M Rozier

## **IN ATTENDANCE:**

J O'Brien – Clerk  
RFO  
County Cllr. J Spicer  
District Cllr. A Smith  
E Wortley

## **APOLOGIES:**

There were no apologies

## **FMPC012/21DECLARATION OF INTEREST**

There were no declarations of interest.

## **FMPC13/21 MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting held on 12<sup>th</sup> January, 2021, were approved and signed. Proposed by Cllr. Johnston, seconded by Cllr. Rozier.

## **FMPC14/21 Financial Report**

There are reserves of £3,461.30. Once all payments have been made estimated to be approx. £300.00 over budget.

The following payments were considered:

- i. Clerk – Salary £174.03 - proposed Cllr. Johnston, seconded Cllr. Rozier.
- ii. St Peter's Church, Fakenham Magna – Grass cutting £1,260.00 – proposed Cllr. Johnston, seconded Cllr. Rozier – (Cllr. Reay requested this payment to assist the Church be reviewed – to be discussed at next meeting).
- iii. Clerk – Broadband expense £116.97 – proposed Cllr. Johnston, seconded Cllr. Rozier.
- iv. Clerk – Land Registry check £6.00 – proposed Cllr. Rozier, seconded Cllr. Johnston.

The Risk Assessment had been reviewed and circulated to Councillors – Cllr. Reay raised several questions; all will be reviewed. Cllr. Jones asked that the Risk Assessment be approved as is for this meeting. Cllr. Johnston proposed the approval subject to ongoing review, seconded Cllr. Reay. The Financial Regulations have also been reviewed and there have been no changes in legislation over the year so they stay as approved 14<sup>th</sup> January 2020.

## **FMPC15/21 ACTION UPDATES**

- a) Village sign – still awaiting third quotation for refurbishment. Cllr. Rozier will inspect the sign to see if there is anything more than can be done to improve the sign.
- b) Co-opting update – There is one applicant for the Casual Vacancy. Clerk will progress the process for co-opting.



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## **FMPC16/20 CHAIRMAN'S REPORT**

The Chairman reported that speed data reports showed that the North end had less traffic but higher speeds. The South end was very similar but the speeding into the village has increased. Cllr. Reay wished it be known how difficult and dangerous it is to cross the road opposite the Church due to the speed of vehicles coming through the village. Chairman wished to thank Cllr. Reay for his assistance in completing a litter pick through the village over last few weeks.

## **FMPC17/21 COUNCILLOR'S REPORTS**

Cllr. Johnston had reported Speed Watch would be able to start again soon and the resident who has previously expressed interest in becoming involved with this project and the NHW is ready to sign up.

Cllr. Johnston is also checking with Westcotec about the VAS as they are working intermittently, this may be a battery problem.

Cllr. Johnston and Cllr. Rozier are both concerned about the number of verges that are currently being badly damaged by large vehicles, tractors or delivery vans.

Cllr. Reay has asked for website address, field availability details be included in next edition of the Link – Clerk will enter these. Cllr. Reay also asked for new sign be placed on the gate to the field re: contact details.

RFO wished to pass on thanks from a resident to Cllr. Reay for his work clearing the pavement.

**FMPC18/21 COUNTY COUNCILLOR'S REPORT** County Cllr. Spicer was pleased to report that after successful meeting on site with Cllr. Jones and A Blenkiron from Euston Estate the County Council can progress this quicker as they now have, thanks to A Blenkiron a map of the drainage system from when Miles Drainage undertook works along that stretch of the road in the mid 80's. Probably not able to do anything in the short term but when they come to look over the area they will contact first so that a representative of the PC can attend on site. Cllr. Jones asked that when they do site visit would it be possible to suggest a simple benefit of fitting a grate in place of the drain cover in the pavement as this would help get rid of the water more quickly.

The repairs to Fakenham Bridge are scheduled to begin 17<sup>th</sup> March, it is hoped that reflectors will be added to the ends of the bridge. Cllr. Spicer had asked if signs warning of narrow bridge could be erected on approach and is awaiting a response.

County Cllr. Spicer questioned if there were any other faults outstanding – Clerk had reported Footpath finger signs at Broom Hill and Butt Lane but was awaiting confirmation of repair/replacement. Cllr. Spicer asked for report numbers (Clerk to forward details) and will chase.

Cllr. Johnston also spoke of the village gateway to the north of the village being badly damaged by vehicle, Cllr. Spicer had been unaware; she will speak to County Council to ascertain if this could be an insurance claim as Police were involved. Cllr. Johnston will send photos of the damage.

## **FMPC19/21 DISTRICT COUNCILLORS REPORT**

District Cllr. Smith reported that he had issued a Ward Report that afternoon (attached to these Minutes) concerning advice for moving forward from Covid-19 safely at events (Clerk to forward this report to all Councillors).

The land between the bungalows and the Old Rectory had been subject to an Enforcement investigation concerning the rubbish on site, not serious enough to issue formal enforcement notice and landowner had given assurances that he would tidy the area up. There is an application with planning to consider building on this site; no outcome of this yet reported.



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Cllr. Jones asked if there may be some funds available to help purchase portable VAS which would also collect data. District Cllr. Smith responded that he would be happy to help towards the cost of this but it would be in the next financial year (2021/22)

## **FMPC20/2 CLERKS REPORT**

The Clerk reported there had been no incidents recorded by the Police since last meeting. There was no report from RAF Honington.

Correspondence had been received from charity Fresh Start looking for donation. – Clerk will forward this to all Councillors for their consideration.

## **FMPC21/21 LOCAL HISTORY RECORDERS REPORT**

Edward Wortley reported that he still had three talks to be rescheduled from last year's lockdown, however, this hasn't stopped him from receiving lots of requests for information and there are four or five people that he will meet up with once it is safe to do to answer their questions.

## **FMPC22/21 MATTERS FOR DISCUSSION**

A review of, and update had been completed of Standing Orders. These had been circulated prior to the meeting and Cllr. Johnston proposed they be adopted, seconded by Cllr. Rozier.

## **FMPC23/21 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

All other correspondence had already been circulated to Councillors.

Date of next meeting: the AGM, to be held Tuesday 11<sup>th</sup> May, 2021 via Zoom.

CHAIRMAN:

DATE:



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## Open Actions March 2021

<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>TARGET DATE</b>
Speed report to Suffolk Police	Clerk	ASAP
Village sign	Clerk	Next meeting
Speak to Estate - verges	Clerk	Asap
Church Field – new sign for gate	Cllr. Jones	ASAP
Progress co-opting process	Clerk	ASAP
Westcotec – new batteries	Cllr. Johnston	ASAP
Details of faults reported to SCC to C. Cllr. Spicer	Clerk	ASAP
Photos of damaged gateway to C. Cllr. Spicer	Cllr. Johnston	ASAP
Send entry for the Link	Clerk	15/03/21
Review Risk Assessment points raised	Cllr. Jones	Next meeting